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	BILLS TRANSFERS BUSINESS	<u></u> -
V WELCOME V	PROFILE SECURITY NOT	TIFICATIONS BUSINESS
HELP Take this opportunity to update your	PASSWORD	Last changed Apr 16, 2020 03:44PM ET
password and Enhanced Security settings. To update these settings in the future go to "Settings" > "Security".	 Your Password is the first line of defense password. CHANGE 	against cyber criminals. Follow these tips to create a smart
TIPS		
of your important accounts.	2-Step Verification adds a simple second	step when logging in to help verify your identity of
Change your password often. Use a mix of upper and lowercase letters, numbers and emphasis in your password	your Libro account against the bad guys.	and when obtained and the set of
Keen your password service		Select truesney Every time I login
		I agree to Ubro's Service A
		NEXT

2-Step Verification How-To Guide

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1 Login to Online Banking for the first time

- 1. Go to **my.libro.ca/Login**, enter your new Online Banking login credentials provided to you by your Coach. Click 'Continue'.
- 2. Enter your temporary password provided to you by your Coach. Click 'Continue'.

Type in your temporary password here

		0	
		Libro	
		Welcome to Libro Online Banking	
,		ACCOUNT NUMBER 3854171 Remember Me	Type in your account number here
>		CONTINUE Already an Owner?	
	BRANCH FINDER \$ RATES ① H	ELP 📎 1-600-361-6222 😑 VISA LOG	IN I QTRADE INVESTOR LOGIN
	PASSWORD		
porary			
	CONTINUE		Account number 121212
			Remember Me ()
	PAGE 3		Difficulties signing in?

3. Change your password for your account by typing in your temporary password first and then creating a new password that you will use to login going forward. Click 'Continue'.



4. You have now successfully logged into online banking. Click 'Let's Get Started'.



- 5. Next, update your profile by adding your email and phone number.
- 6. Once your email is added, make sure to check 'Use for Notification' check box. This will help us notify you about important updates related to your accounts in the future.

Don't worry! This doesn't sign you up for marketing messages.

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	BILLS	TRANSFERS	BUSINESS		- 2	
✓ WELCOME	PROFILE	SECU		NOTIFICATIONS	BUSINESS	
Type your email here		Email emai@email.ca + ADD AN EMAIL	1		USE FOR NOTIFICATIONS	J
		Phone Home* 519	111 2222		USE FOR NOTIFICATIONS	
Add your mobile number here		Business*	E PHONE	Ec	lit Profile	
				Email	Onboarding Test	
				Phone Home (222) 22	.2-2222	
PAGE 6				Business (423) 53	1-6423	
				Addres	s	

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Turn on 2-Step Verification

Now that you have successfully logged into Online Banking you can set up 2-Step Verification. This is an extra layer of security to ensure that only you can log in to your online banking.

- Once signed in, go to Settings and select Security.
- 2. Select 'Activate' under 2-Step Verification.



2. Click 'Select' next to Default* to choose your default trusted contact. This can be a cell phone number or email address.



- 3. A pop-up window will appear allowing you to select your default contact.
- 4. Click 'Send'. Libro will send you a verification code to the email or cell number you provided.



- 5. If you selected your email address, you will need to **open a new web page** and login to your email account. Write down the code you received from Libro.
- 6. Once you have the code, go back to Libro Online Banking and type the code into the pop-up window. Click 'Verify'.



- 7. A backup method is optional if you have access to both text messaging and email. A backup can come in handy, but it is not mandatory.
- 8. Choose a Frequency from the drop-down menu. Recommended: 'Only when Libro wants to confirm my identity'. By selecting this option, Libro will use 2-Step Verification periodically when you log in from a different device or location.

Backup	Select	
Frequency	Only when Libro wants to confirm my identity	Set Frequency
numbers, a	address, phone number, birth date, etc.	
4. Take all rea Electronic computer s 5. You are rea Libro, are li Signature i been bread	asonable precautions to prevent others from hearing Signature information including when keying the info station or while using the phone. sponsible for all activity that occurs under the usage iable and responsible for any and all losses created information confidential. The onus is on you to estab ched.	g, seeing or otherwise learning the formation on a private or public e of your Electronic Signature. You, not by your failure to maintain Electronic blish that this confidentiality has not
I Agree		2-Step Verification 2-Step Verification 2-Step Verification adds a simple second step when logging in to help verify your identity, protecting your Libro account against the bad guys.
		Default * (222) 222-2222
	$\langle \cdot \rangle$	Select Frequency Every time I login
		I agree to Libro's Service Agreement
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9. Agree to the terms of Libro's service agreement by clicking and holding the scroll bar on the right side of the window and dragging your mouse down until you see a check box with 'I agree' beside it.

10. Click 'Save'. This will turn on 2-Step Verification.



11. Click 'Continue' to proceed. You'll move through to setting up Notifications which is not mandatory and then you're all set.

